

Charter Oak Church

Church Council Meeting Minutes

July 17, 2025 – Council Meeting

Council Members: Nathan Anderson, Bob Carter, Kris Hobaugh, Steve Manges, Jordan Morran, Adam Pardee, Amanda Polinsky, Brian Quinn, Larry Rybacki, Garth Shaner, Autumn Vinopal, Nick Watson, Chris Whitehead, Jason Halfhill (Ex-Officio), Kristi Fellers (Ex-Officio)

Absent: Kris Hobaugh, Steve Manges, Jordan Morran, Nick Watson, Autumn Vinopal

Guest Attendance: Skip Bennett

Prayer: Garth Shaner

Review the June 2025 Meeting Minutes

- **MOTION** by Brian Quinn to accept the June Church Council Meeting Minutes.
 - Motion 2nd by Adam Pardee.
 - Motion ACCEPTED.

Finance Report: Larry Rybacki

- See the attached document titled **Treasurer Report 07-17-25**
 - As the Fiscal Year comes to a close, it was noted that we are at 90% of budget after 11 months. June was also a very strong month. Praise Jesus for His provision.
 - Overall, we are in a very strong position to complete the mission to which God has called us.

Old Business

- Mid-Town Plaza Updates
 - Jason Halfhill, Executive Director of Central Services, gave an update:
 - Key Bank notified us today that we have received funding approval from the underwriters. We will now be able to move forward in completing the final steps of the loan process.
 - Skip Bennett, Executive Director of Expansion, gave an update:
 - Our Dollar General contact has responded with a request for one future option that, if approved, will allow us to modify their lease. We are working to finalize the details of their lease.
 - The third and final extension has been executed, which gives us until August 13 to establish a closing date.
 - Continue to pray for God's favor in this transaction.
- Approval of FY25/26 Budget
 - Many members of Church Council gave positive comments about Jason Halfhill for his committed efforts in creating and managing the budget.
 - **MOTION** by Adam Pardee to adopt the August 1, 2025 – July 31, 2026 Budget in the total amount of \$2,590,854.
 - Motion 2nd by Bob Carter.
 - Motion ACCEPTED (In Favor: 8 in-person, 5 by proxy; Opposed: 0; Abstain: 0).

Charter Oak Church

Church Council Meeting Minutes

July 17, 2025 – Council Meeting

Questions/Comments from Visitors

- None

New Business

- Appointed Pastor Compensation Changes
 - MOTION by Amanda Polinsky to approve the Salary of \$91,567 and the Accountable Reimbursement of \$8,000 for Pastor Chris Whitehead.
 - Motion 2nd by Adam Pardee.
 - Motion ACCEPTED (In Favor: 7 in-person, 5 by proxy; Opposed: 0; Abstain: 1).
 - MOTION by Amanda Polinsky to approve the Salary of \$62,000 and the Accountable Reimbursement of \$4,000 for Pastor Jonathan Hartland.
 - Motion 2nd by Garth Shaner.
 - Motion ACCEPTED (In Favor: 8 in-person, 5 by proxy; Opposed: 0; Abstain: 0).
 - MOTION by Amanda Polinsky to approve the Salary of \$65,000 (\$59,000 as Jeannette Campus Pastor and \$6,000 as Institute Director) and the Accountable Reimbursement of \$3,600 for Pastor Ben Phipps.
 - Motion 2nd by Brian Quinn.
 - Motion ACCEPTED (In Favor: 8 in-person, 5 by proxy; Opposed: 0; Abstain: 0).
 - MOTION by Amanda Polinsky to approve the Housing Allowance of \$30,000 for Pastor Chris Whitehead.
 - Motion 2nd by Bob Carter.
 - Motion ACCEPTED (In Favor: 7 in-person, 5 by proxy; Opposed: 0; Abstain: 1).
 - MOTION by Amanda Polinsky to approve the Housing Allowance of \$18,000 for Pastor Jonathan Hartland.
 - Motion 2nd by Garth Shaner.
 - Motion ACCEPTED (In Favor: 8 in-person, 5 by proxy; Approved: 0; Abstain: 0).
 - MOTION by Amanda Polinsky to approve the Housing Allowance of \$18,000 for Pastor Ben Phipps.
 - Motion 2nd by Adam Pardee.
 - Motion ACCEPTED (In Favor: 8 in-person, 5 by proxy; Approved: 0; Abstain: 0).
- Potential Future Council Members
 - Search Team Members
 - Lead Pastor Chris Whitehead met with Nathan Anderson, Church Council Chair, and Adam Pardee, Church Council Vice-Chair, to discuss plans for Member recruitment.
 - A Search Team will be established to complete the recruitment and interview process.
 - Pastor Chris made a request of our current Church Council Members to present him with a list of potential candidates.
 - Nathan requested that Church Council Members seek God in prayer as they consider potential candidates.

Executive Session

- Church Council went into Executive Session.

Charter Oak Church Church Council Meeting Minutes

July 17, 2025 – Council Meeting

Next Church Council Meeting

- August 21, 2025
 - Start Time 7:00 PM

Respectfully Submitted,
Kristi Fellers
July 17, 2025

DRAFT

Treasurer's Notes: Jun '25

** Numbers are based on a Revenue Budget of \$2,568,350, and an Expense Budget of \$2,735,642

Revenue	11 MONTHS ENDED												Budget	% of Bdgt.
	Aug-24	Sep-24	Oct-24	Nov-24	Dec-24	Jan-25	Feb-25	Mar-25	Apr-25	May-25	Jun-25	06/30/25		
Frye Farm	122,582	153,168	136,816	140,916	179,377	157,641	146,701	198,479	139,813	148,826	172,597	1,696,916		
Central Services	-	-	-	-	-	-	-	-	-	-	-	-	-	
Expansion	463	1,473	679	300	160	-	-	996	-	197	-	4,268		
Crossroads	22,362	26,567	24,444	22,808	61,253	24,668	22,850	31,838	24,890	28,131	32,690	322,501		
Jeannette	8,969	13,980	9,598	10,741	13,292	25,881	12,963	12,058	10,448	11,340	15,112	144,382		
Mt Pleasant / Scottdale	11,497	12,038	10,190	11,430	13,518	10,185	9,450	14,902	12,948	10,098	15,454	131,710		
Totals	165,873	207,226	181,727	186,195	267,600	218,375	191,964	258,273	188,099	198,592	235,853	2,299,777	2,568,350	90%
2023/2024	163,263	167,923	216,841	177,658	243,049	181,801	187,810	219,456	203,531	175,428	206,499	2,143,259	Note>>11/12=	83%

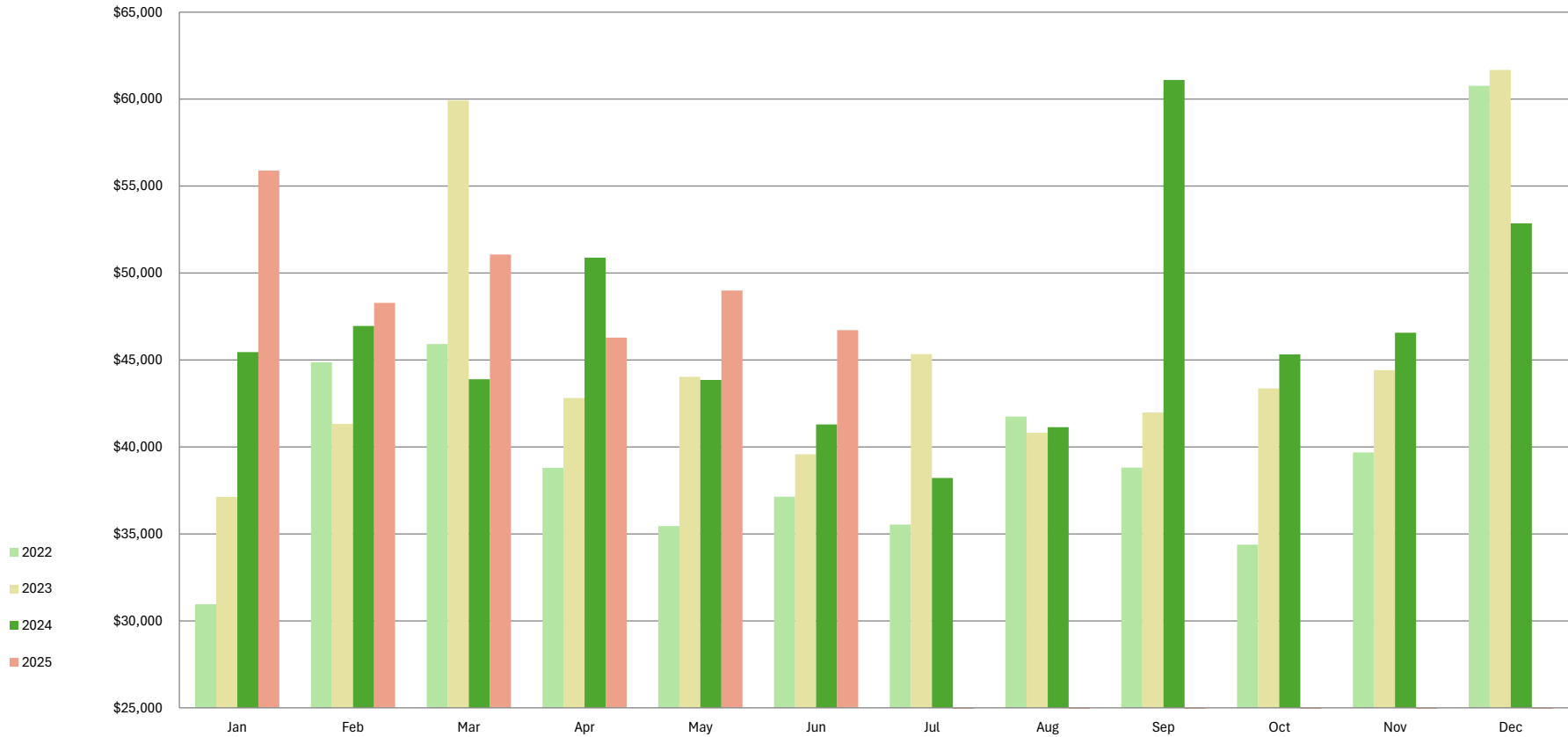
Expenses	11 MONTHS ENDED												Budget	% of Bdgt.
	Aug-24	Sep-24	Oct-24	Nov-24	Dec-24	Jan-25	Feb-25	Mar-25	Apr-25	May-25	Jun-25	06/30/25		
Frye Farm	99,680	111,343	113,217	106,357	108,882	135,458	116,124	183,250	128,788	110,240	120,108	1,333,447		
Central Services	37,231	20,005	24,332	28,933	9,670	18,794	26,629	15,747	29,960	28,665	21,883	261,849		
Expansion	464	1,473	678	300	160	-	-	996	0	198	-	4,270		
Crossroads	26,680	29,112	26,712	29,389	37,638	24,257	28,935	29,688	26,747	27,323	31,716	318,197		
Jeannette	12,606	12,321	13,177	14,207	13,659	15,641	15,068	14,478	14,080	13,770	13,513	152,520		
Mt Pleasant / Scottdale	8,645	8,785	8,436	8,377	8,781	8,835	8,524	9,079	9,008	9,436	11,799	99,705		
Totals	185,306	183,039	186,552	187,562	178,790	202,985	195,280	253,238	208,584	189,632	199,019	2,169,988	2,735,642	79%
2023/2024	163,899	198,434	178,558	179,512	170,933	183,252	186,387	237,659	181,731	180,121	182,120	2,042,606	Note>>11/12=	83%

	11 MONTHS ENDED												Budget
	Aug-24	Sep-24	Oct-24	Nov-24	Dec-24	Jan-25	Feb-25	Mar-25	Apr-25	May-25	Jun-25	06/30/25	
Unadjusted Net Income	(19,433)	24,187	(4,825)	(1,368)	88,810	15,390	(3,316)	5,035	(20,485)	8,960	36,834	129,789	(167,292)
Mortgage Principal	(8,468)	(8,500)	(8,764)	(8,593)	(8,593)	(10,314)	(6,318)	-	(12,636)	(9,011)	(9,011)	(90,208)	
Adjusted Total Profit / (Loss)	(27,901)	15,687	(13,589)	(9,961)	80,217	5,076	(9,634)	5,035	(33,121)	(51)	27,823	39,581	
2023/2024 Unadjusted Net Income	(636)	(30,511)	38,283	(1,854)	72,116	(1,451)	1,423	(18,203)	21,800	(4,693)	24,379	100,653	

Available Cash	Jun-25	May-25	
Total Bank Accounts	1,618,195	1,594,059	24,136
Outstanding Payables / Prepays	(53,102)	(58,488)	(5,386)
Payroll Liabilities	(19,835)	(19,319)	516
Reserve Commitments	(1,108,728)	(1,112,855)	(4,127)
Unrestricted Cash	\$ 436,530	\$ 403,397	\$ 33,133

Balances of Select Reserve Accounts:	Jun-25	May-25	
Crossroads Future Start Up	27,922	36,117	(8,195)
Reserve for Capital Improvement	223,563	215,410	8,153
Strengthening Our Future	450,226	462,555	(12,329)
Reserve Capital Campaign	150,000	150,000	-

WEEKLY GIVING AVERAGES



Weekly Giving Averages	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Weekly Avg/Mo
2022	\$ 30,953	\$ 44,876	\$ 45,915	\$ 38,804	\$ 35,449	\$ 37,142	\$ 35,532	\$ 41,748	\$ 38,811	\$ 34,379	\$ 39,682	\$ 60,762	\$ 40,338
2023	\$ 37,125	\$ 41,325	\$ 59,924	\$ 42,816	\$ 44,036	\$ 39,578	\$ 45,339	\$ 40,816	\$ 41,980	\$ 43,368	\$ 44,415	\$ 61,679	\$ 45,200
2024	\$ 45,450	\$ 46,953	\$ 43,891	\$ 50,883	\$ 43,857	\$ 41,296	\$ 38,216	\$ 41,142	\$ 61,105	\$ 45,324	\$ 46,573	\$ 52,860	\$ 46,462
2025	\$ 55,892	\$ 48,285	\$ 51,064	\$ 46,289	\$ 48,993	\$ 46,715							\$ 49,539
w=# of weeks	'23=5w		'24, '25 = 5w	'23=5w	'22 = 5w	'24, '25 = 5w	'23 = 5w	'25 = 5w	24 = 5w	'23 = 5w	'25 = 5w	'24= 5w	