

Charter Oak Church

Church Council Minutes

December 21, 2023 – Council Meeting

Council Members: Nathan Anderson, Cindy Carasia, Erin Irons, Christina McCaffrey, Adam Pardee, Brian Quinn, Garth Shaner, Autumn Vinopal, Nick Watson, Chris Whitehead, Jason Halfhill (Ex-Officio), Ty Holler (Ex-Officio)

Absent: None

Guest Attendance: Jon Hartland

Prayer: Chris Whitehead

Review the November 2023 Meeting Minutes

- **MOTION** by Cindy Carasia to accept the November Council Meeting Minutes.
 - Motion 2nd by Erin Irons.
 - Motion ACCEPTED.

Old Business

- Jeannette Campus Benevolence Team
 - A video was shared with Church Council on a personal story involving the Jeannette Campus Benevolence Team.
- Capital Improvements (Jason Halfhill)
 - Jason Halfhill and Bryan Ball have meetings set up in January to discuss bids with HVAC companies for the Frye Farm Campus.
 - The Frye Farm Campus Fire Extinguisher Dry/Wet Compressor System has been fixed.
 - Jason Halfhill discussed the Capital Improvement Fund and what will be affected over the next few months.
- Crossroads Building Project (Jon Hartland)
 - Jon Hartland, Campus Pastor of the Crossroads Campus, presented Church Council with the most recent updates concerning the new Crossroads Campus.
 - The Crossroads Building Team expressed a few concerns surrounding the contract work.
 - The Crossroads Building Team's best "educated guess" to complete the new Crossroads Campus is \$2.5 million - \$3 million (this is a ballpark amount and is not an official exact or estimate dollar amount).
 - Church Council expressed concerns that they feel they need a firm dollar amount of specifics before anything can or will move forward.
 - Church Council also would like a detailed timeline and plan forward; what does this cost get Charter Oak Church with what we would want and need.
 - Christina McCaffrey recommended that we need to make sure that everything is in place before moving forward and to not rush through this without understanding what we are getting.
 - Adam Pardee recommended that we see plans for the proposed building and to see a building project strategy concerning how this is going to get funded, and a list of all the things that need to be bid on.

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- Church Council needs a reasonable cost estimate prior to calling a Church Conference.
- What does it take for Church Council to call a Charge Conference?
 - Official or estimated cost of the full project, functional requirements, recommendations on the build, capital campaign strategy, and key milestone trigger points (for money, design, build).
- Capital Campaign (Chris Whitehead)
 - Pastor Chris Whitehead presented on what a Capital Campaign could look like over the next three years and what the funds could be allocated for.
 - Target date to start the Capital Campaign would be late spring of 2024 or late fall 2024.
 - The goal would be to have a financial feasibility study carried out.
 - General timelines and tipping points were reviewed.

Finance Report: Christina McCaffrey

- See the attached document titled **Treasurer Report 12-21-23**.

Comments from Visitors

- None.

New Business

- Decision Making and Expressing Concerns (Nathan Anderson)
 - As voteable topics are brought up to Church Council, if there is any pause, please bring up any concerns prior to the official vote taking place.
- New Church Council Members (Chris Whitehead)
 - **MOTION** by Chris Whitehead to nominate Jordan Morran to Church Council for the class of 2027.
 - Motion 2nd by Brian Quinn.
 - Motion ACCEPTED.
 - **MOTION** by Chris Whitehead to nominate Amanda Polinsky to Church Council for the class of 2027.
 - Motion 2nd by Brian Quinn.
 - Motion ACCEPTED.
 - **MOTION** by Chris Whitehead to nominate Kris Hobaugh to Church Council for the class of 2025.
 - Motion 2nd by Brian Quinn.
 - Motion ACCEPTED.
 - Church Council Classes
 - 2024: Christina McCaffrey, Erin Irons, OPEN
 - 2025: Nathan Anderson, Nick Watson, Kris Hobaugh
 - 2026: Garth Shaner, Brian Quinn, Autumn Vinopal
 - 2027: Adam Pardee, Amanda Polinsky, Jordan Morran
- Church Council Leadership Positions for 2024 (Chris Whitehead)
 - Nathan Anderson and Christina McCaffrey were elected President and Vice-President of the 2024 Church Council during the July 27, 2023 meeting. Those motions are included below.

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- **MOTION** by Brian Quinn to approve Nathan Anderson as Church Council President for the Church Council Year of 2024 and 2025.
 - Motion 2nd by Adam Pardee.
 - Motion ACCEPTED (7-0-1).
- **MOTION** by Autumn Vinopal to approve Christina McCaffrey as Church Council Vice-President for the Church Council Year of 2024.
 - Motion 2nd by Erin Irons.
 - Motion ACCEPTED.
- **MOTION** by Chris Whitehead to approve Amanda Polinsky as Church Council Human Resources Chair for the Church Council Year of 2024.
 - Motion 2nd by Garth Shaner.
 - Motion ACCEPTED.
- Annual Conference and General Conference Nominations (Chris Whitehead)
 - Charter Oak Church needs to elect three delegates to Annual Conference and General Conference. All individuals need to be a member of Charter Oak Church.
 - Church Council and Campus Pastors have been asked to discuss these open positions with potential prospects. If you know of anyone, please share those names with Pastor Chris Whitehead so he can have a discussion with them.
- Sabbatical Request (Chris Whitehead)
 - Pastor Chris Whitehead is prayerfully walking through the Sabbatical Request process.
- Missions Support (Chris Whitehead)
 - Discussion ensued on what it looks like for Charter Oak Church to support the current and future missionaries through monetary values and spiritual authority.
- Thank You to Cindy Carasia
 - Cindy Carasia will be stepping down from Church Council after this meeting. Thank you, Cindy, for diligently serving Charter Oak Church through Church Council.

Executive Session

- Church Council went into Executive Session.

Next Church Council Meeting

- January 18, 2024 (Frye Farm Campus)
 - Start Time 7:00 PM

Respectfully Submitted,
Ty Holler
December 21, 2023

