# Charter Oak Church Church Council Minutes

January 18, 2024 - Council Meeting

**Council Members**: Nathan Anderson, Kris Hobaugh, Erin Irons, Christina McCaffrey, Jordan Morran, Adam Pardee, Amanda Polinsky, Brian Quinn, Garth Shaner, Autumn Vinopal, Nick Watson, Chris Whitehead, Jason Halfhill (Ex-Officio), Ty Holler (Ex-Officio)

Absent: Nathan Anderson, Erin Irons, Nick Watson

**Guest Attendance:** None

**Prayer:** Christina McCaffrey

## **Review the December 2023 Meeting Minutes**

- MOTION by Autumn Vinopal to accept the December Church Council Meeting Minutes.
  - Motion 2<sup>nd</sup> by Garth Shaner.
  - Motion ACCEPTED.

#### **Old Business**

- Capital Improvements (Jason Halfhill)
  - Facility Manager, Bryan Ball, met with an HVAC company on January 18, 2024. They did
    a full walkthrough of the Frye Farm Campus, and they will provide an official cost on
    what it will be to replace the Frye Farm Campus HVAC system.
- Crossroads Building Project (Jason Halfhill)
  - The Crossroads Building Team has ended their relationship with Morton. They have requested a refund of \$5,500 for services not provided.
  - The team will provide a full cost analysis of what the total cost to build will be at next month's Church Council meeting (February 15, 2024).
- Looking Back at 2023 (Chris Whitehead)
  - Pastor Chris Whitehead reviewed the 2023 Charter Oak Church goals and presented the end of year actual numbers for each of those goals.
  - Discussion ensued on the 2023 goals and focus areas that need improvement for 2024.

## **Finance Report: Christina McCaffrey**

• See the attached document titled Treasurer Report 1-18-24.

## **Comments from Visitors**

None.

### **New Business**

- Church Council Nomination (Chris Whitehead)
  - MOTION by Chris Whitehead to nominate Larry Rybacki to Church Council for the class of 2024.
    - Motion 2<sup>nd</sup> by Brian Quinn.

# Charter Oak Church Church Council Minutes

January 18, 2024 - Council Meeting

- Motion ACCEPTED (7-0-2).
- MOTION by Chris Whitehead to approve Larry Rybacki as Church Council Treasurer for the Church Council Year of 2024.
  - Motion 2<sup>nd</sup> by Adam Pardee.
  - Motion ACCEPTED.
- MOTION by Chris Whitehead to approve Autumn Vinopal as Church Council Secretary for the Church Council Year of 2024.
  - Motion 2<sup>nd</sup> by Christina McCaffrey.
  - Motion ACCEPTED (8-0-1).
- Charter Oak Church Council Leadership
  - Church Council Officers
    - President: Nathan Anderson
    - Vice President: Christina McCaffrey
    - Treasurer: Larry Rybacki
    - Human Resources Chair: Amanda Polinsky
    - Secretary: Autumn Vinopal
  - o Church Council Classes
    - 2024: Christina McCaffrey, Erin Irons, Larry Rybacki
    - 2025: Nathan Anderson, Nick Watson, Kris Hobaugh
    - 2026: Garth Shaner, Brian Quinn, Autumn Vinopal
    - 2027: Adam Pardee, Amanda Polinsky, Jordan Morran
- The Work before Us in 2024 (Chris Whitehead)
  - Pastor Chris Whitehead presented to Church Council on the 2024 Charter Oak Church overall and individual campus by campus goals.
  - Church Council requested that each campus pastor make an appearance at a Church Council meeting in 2024 so the pastor can present on where their specific campus is in meeting those goals and to hear other things that are going on at that campus.

### **Executive Session**

• Church Council went into Executive Session.

## **Next Church Council Meeting**

- February 15, 2024 (Frye Farm Campus)
  - Start Time 7:00 PM

Respectfully Submitted, Ty Holler January 18, 2024

#### Treasurer's Notes: December '23

\*\* Numbers are based on a Revenue Budget of \$2,268,730.92, and an Expense Budget of \$2,115,124.20

5 MONTHS	
FNIDED	

						ENDED	
Revenue	Aug-23	Sep-23	Oct-23	Nov-23	Dec-23	12/31/23	
Frye Farm	123,734	130,488	165,835	134,520	226,274	780,851	
Central Services	-	-	-	-	발대	-	ĺ
Crossroads	20,540	19,855	26,386	24,336	45,268	136,385	ĺ
Jeannette	7,866	8,066	12,075	10,044	27,289	65,340	
Mt Pleasant / Scottdale	11,123	9,514	12,545	8,758	9,564	51,504	
Totals	163,263	167,923	216,841	177,658	308,395	1,034,080	
2022	166.989	155.242	171.893	158.728	243.049	895.901	1

	% of
Budget	Bdgt.
2,489,915	42%
Noto>>5/12-	120/

#### 5 MONTHS ENDED

Expenses	Aug-23	Sep-23	Oct-23	Nov-23	Dec-23	12/31/23	
Frye Farm	96,759	125,533	113,097	101,964	126,889	564,242	
Central Services	24,758	24,925	14,762	27,536	8,468	100,449	
Crossroads	23,986	26,249	26,491	26,825	31,089	134,640	
Jeannette	10,357	12,729	15,812	13,597	12,737	65,232	
Mt Pleasant / Scottdale	8,039	8,998	8,396	9,590	8,104	43,127	Вι
Totals	163,899	198,434	178,558	179,512	187,287	907,690	2
2022	170,190	167,333	180,825	165,707	170,933	854,988	Note

12,737	% of
Budget	Bdgt.
2,383,022	38%
te>>5/12=	42%

## 5 MONTHS

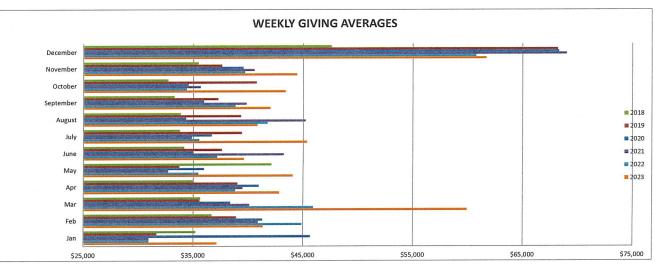
#### ENDED

	Aug-23	Sep-23	Oct-23	Nov-23	Dec-23	12/31/23
Unadjusted Net Income	(636)	(30,511)	38,283	(1,854)	121,108	126,390
Mortgage Principle	(10,117)	(1,744)	(11,462)	(11,277)	(8,119)	(42,719)
Adjusted Total Profit / (Loss)	(10,753)	(32,255)	26,821	(13,131)	112,989	83,671
2022 Unadjusted Net Income	(3.201)	(12.091)	(8.932)	(6,979)	72,116	40.913

1														Weekly
Weekly Giving Averages	ر ا	Jan	Feb	Mar	Apr	May	June	July	August	September	October	November	December	Avg/Mo
2018	\$	35,203	\$ 36,678	\$ 35,639	\$ 34,989	\$ 42,113	\$ 34,156	\$ 33,759	\$ 33,841	\$ 33,272	\$ 32,704	\$ 35,460	\$ 47,572	\$ 36,282
2019	\$	31,660	\$ 38,897	\$ 35,554	\$ 39,001	\$ 33,715	\$ 37,571	\$ 39,384	\$ 39,310	\$ 37,234	\$ 40,726	\$ 37,572	\$ 68,187	\$ 39,901
2020	\$	45,642	\$ 41,291	\$ 38,366	\$ 40,953	\$ 35,954	\$ 34,941	\$ 36,648	\$ 34,319	\$ 35,950	\$ 34,558	\$ 39,526	\$ 68,296	\$ 40,537
2021	\$	30,939	\$ 40,883	\$ 40,102	\$ 39,476	\$ 32,706	\$ 43,226	\$ 34,848	\$ 45,218	\$ 39,826	\$ 35,647	\$ 40,549	\$ 69,003	\$ 41,035
2022	\$	30,953	\$ 44,876	\$ 45,915	\$ 38,804	\$ 35,449	\$ 37,142	\$ 35,532	\$ 41,748	\$ 38,811	\$ 34,379	\$ 39,682	\$ 60,762	\$ 40,338
2023	\$	37,125	\$ 41,325	\$ 59,924	\$ 42,816	\$ 44,036	\$ 39,578	\$ 45,339	\$ 40,816	\$ 41,980	\$ 43,368	\$ 44,415	\$ 61,679	\$ 45,200
w=# of weeks	'21,'22,'23=5v	w		'19,'20 = 5w	'23=5w	'20, '21, '22 = 5w	'19 = 5w	'18, '22, '23 = 5w	'20, '21 = 5w	'19 = 5w	'21, '22, '23 = 5w	*20 = 5w	'19, '23= 5w	

Available Cas	<u>h</u>	
Total Bank Accounts	\$	1,344,134
Outstanding Payables		(1,358)
Payroll Liabilities		(16,322)
Reserve Commitments		(860,432)
Unrestricted Cash	\$	466,022





1	Strengthening	Our Enture	aiving (	NOT part	of the	hudget).
Ι.	Strengthening	g Our Future	giving (	NOT part	oi the	budget).

		August	September	October	November	December	January	February	March	April	May	June	July	TOTAL
20	022	\$9,395	\$12,216	\$27,581	\$24,960	\$59,372	\$11,574	\$9,258	\$7,454	\$8,777	\$7,547	\$4,250	\$6,523	\$188,907
20	023	\$2,250	\$18,080	\$38,831	\$5,561	\$3,619								\$68,341