

Charter Oak Church

Church Council Minutes

December 15, 2022 – Council Meeting

Council Members: Nathan Anderson, Cindy Carasia, Rich Hoffman, Keith Impink, Erin Irons, Christina McCaffrey, Adam Pardee, Brian Quinn, Garth Shaner, Autumn Vinopal, Nick Watson, Chris Whitehead, Jason Halfhill (Ex Officio)

Absent: Nathan Anderson, Erin Irons

Guest Attendance: Ben Phipps

Prayer – Ben Phipps

Bible Study – Chris Whitehead

- Book Study: *The Great Evangelical Recession* by John S. Dickerson.
 - Discussion ensued on *Chapter 12*.

Review the November 2022 Meeting Minutes

- **MOTION** by Keith Impink to accept the November Council Meeting Minutes.
 - Motion 2nd by Garth Shaner.
 - Motion ACCEPTED.

Old Business

- Denomination Subcommittee Team
 - The Negotiation Team (Nathan Anderson, Ty Holler, Amanda Polinsky, Christina McCaffrey, and Tom Beagan) met with the Conference Trustees on December 6, 2022.
 - The total amount for disaffiliation from the WPAUMC is set at **\$1,334,318** for Charter Oak Church.
 - The Negotiation Team agreed to the terms of the offer and signed the agreement, thus “locking in” all total amounts.
 - That total amount of \$1,334,318 cannot increase; the total amount can only drop based off of the April Pension Liability number – which is expected to be lower than the number given to the Negotiation Team.
 - District Superintendent Paul Ritchie was advised that all documents have been signed and that Charter Oak Church would like to schedule the second meeting for the members to cast their votes regarding disaffiliation.
 - The Greensburg District Office will contact Charter Oak Church within the next few weeks to schedule the meeting date for the second vote by the members regarding disaffiliation.
- Capital Improvements
 - The Frye Farm Campus Worship Center LED lights and projector have been fully installed.
 - The Central Services office suite is currently being painted and the carpet will be installed once the painting concludes.

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- The Central Services office suite renovation is expected to be completed approximately the beginning of January 2023.
- Crossroads Building Search
 - There is a four-acre plot of land between Garden Street / Thomas School Road in Greensburg, which is currently zoned as a residential property.
 - There needs to be a contingency offer to have the land re-zoned.
 - If Charter Oak Church can buy the property, build a building, and pave the parking lot, the total cost for the project will come in around \$1,000,000.
 - Discussion ensued on the potential project.
 - **MOTION** by Garth Shaner to submit a Letter of Intent offering up to \$199,900, contingent upon the Hempfield zoning board's approval of the property for "House of Worship."
 - Motion 2nd by Brian Quinn.
 - Motion ACCEPTED.

Finance Report – Christina McCaffrey

- See the attached document titled **Treasurer Report 12-15-22**.
- The Financial Audit fees for the upcoming year will cost \$11,750 (only \$8,000 was budgeted).
- It is the recommendation to keep the same auditors for the coming year.

Memorial Garden Report – Keith Impink

- There is no Memorial Garden Report this month.
- Thank you to Keith Impink for his years of service to Church Council and Charter Oak Church over the years.

Comments from Visitors

- None.

New Business

- Creation of a Disaffiliation Fund
 - With the disaffiliation number being set for Charter Oak Church, there is a need to set up a fund to help aid and direct funds into an account that will be used for disaffiliation.
 - **MOTION** by Christina McCaffrey to create a Disaffiliation Fund.
 - Motion 2nd by Adam Pardee.
 - Motion ACCEPTED.

Executive Session

- Church Council went into Executive Session.

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Next Church Council Meeting

- January 26, 2023 (Frye Farm Campus)
 - Start Time 7:00 PM

Respectfully Submitted,
Ty Holler
December 15, 2022

DRAFT

Treasurer's Notes: November '22

** Numbers are based on a Revenue Budget of \$2,269,728, and an Expense Budget of \$2,115,124

Revenue	Aug-22	Sep-22	Oct-22	Nov-22	FYE 7/31/23	Budget	% of Bdgt.
Frye Farm	126,060	120,832	128,904	123,511	499,307		
Central Services	-	-	-	-	-		
Crossroads	24,238	20,008	25,156	19,630	89,032		
Jeannette	9,013	6,700	9,101	7,835	32,649		
Mt Pleasant / Scottsdale	7,679	7,702	8,732	7,752	31,865		
Totals	166,990	155,242	171,893	158,728	652,853	756,403	86%
2021	180,873	159,305	178,335	162,195	680,708		

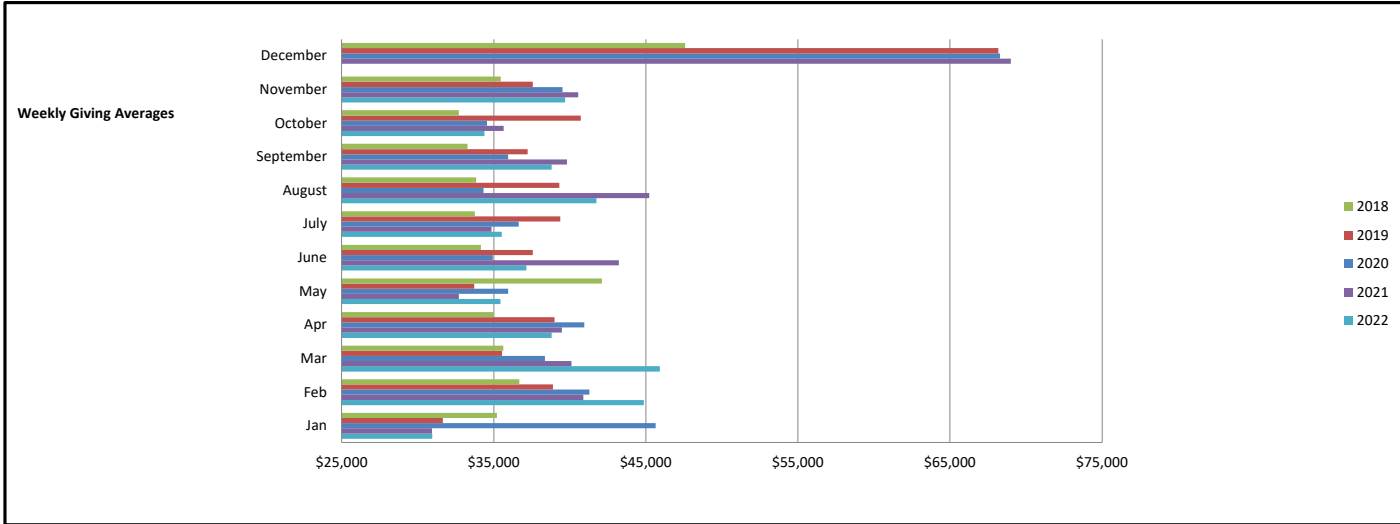
Expenses	Aug-22	Sep-22	Oct-22	Nov-22	FYE 7/31/23	Budget	% of Bdgt.
Frye Farm	107,283	113,376	119,867	108,448	448,974		
Central Services	16,226	11,281	10,057	14,384	51,948		
Crossroads	23,155	22,556	28,630	22,703	97,044		
Jeannette	10,985	11,586	11,967	11,775	46,313		
Mt Pleasant / Scottsdale	12,542	8,534	10,304	8,397	39,777		
Totals	170,191	167,333	180,825	165,707	684,056	697,404	98%
2021	140,394	154,363	170,614	168,744	634,115		

	Aug-22	Sep-22	Oct-22	Nov-22	FYE 7/31/23
Unadjusted Net Income	(3,201)	(12,091)	(8,932)	(6,979)	(31,203)
Mortgage Principle	(9,672)	(9,709)	(9,745)	(9,781)	(38,907)
Adjusted Total Profit / (Loss)	(12,873)	(21,800)	(18,677)	(16,760)	(70,110)
2021 Unadjusted Net Income	40,479	4,942	7,721	(6,549)	46,593

Weekly Giving Averages	Monthly												Weekly Avg/Mo	Comparative 11 Month Avg/Wk
	Jan	Feb	Mar	Apr	May	June	July	August	September	October	November	December		
2018	\$ 35,203	\$ 36,678	\$ 35,639	\$ 34,989	\$ 42,113	\$ 34,156	\$ 33,759	\$ 33,841	\$ 33,272	\$ 32,704	\$ 35,460	\$ 47,572	\$ 36,282	\$ 35,256
2019	\$ 31,660	\$ 38,897	\$ 35,554	\$ 39,001	\$ 33,715	\$ 37,571	\$ 39,384	\$ 39,310	\$ 37,234	\$ 40,726	\$ 37,572	\$ 68,187	\$ 39,901	\$ 37,329
2020	\$ 45,642	\$ 41,291	\$ 38,366	\$ 40,953	\$ 35,954	\$ 34,941	\$ 36,648	\$ 34,319	\$ 35,950	\$ 34,558	\$ 39,526	\$ 68,296	\$ 40,537	\$ 38,013
2021	\$ 30,939	\$ 40,883	\$ 40,102	\$ 39,476	\$ 32,706	\$ 43,226	\$ 34,848	\$ 45,218	\$ 39,826	\$ 35,647	\$ 40,549	\$ 69,003	\$ 41,035	\$ 38,493
2022	\$ 30,953	\$ 44,876	\$ 45,915	\$ 38,804	\$ 35,449	\$ 37,142	\$ 35,532	\$ 41,748	\$ 38,811	\$ 34,379	\$ 39,682	\$ 38,481	\$ 38,481	\$ 38,481
w=# of weeks	21=5w; 22=5w		19=5w; 20=5w		20=5w; 21=5w; 22=5w	19=5w	18=5w; 22=5w	20=5w; 21=5w	19=5w	21=5w; 22=5w	20=5w	19=5w		

Available Cash	
Total Cash on Hand	\$ 1,467,512
Hennon Fund	\$ (1,680)
Memorial Garden Fund	\$ (9,070)
Reserve Commitments	\$ (760,248)
Strengthening Our Future	\$ 382,766
Reserve for Capital Improvement	\$ 89,487
Outstanding Payables	\$ (208,088)
Payroll Related & Pens. HSA Liability	\$ (20,579)
Available Cash	\$ 940,100

E-Newsletter Calculation	FYE 7/31/23
Revenue	
From P&L	\$ 652,853
Expenses	
From P&L	\$ 684,056
Mortgage Principle	\$ 38,907
Net Income	\$ (70,110)



Notes:

- December (1 of 4 Weeks) - General Fund: \$49,137; SOF: \$1,630
- Strengthening Our Future giving:

August	September	October	November
\$9,395	\$12,216	\$27,581	\$24,960