

Charter Oak Church
Church Council Minutes
March 20, 2025 – Council Meeting

Council Members: Nathan Anderson, Bob Carter, Kris Hobaugh, Steve Manges, Jordan Morran, Adam Pardee, Amanda Polinsky, Brian Quinn, Larry Rybacki, Garth Shaner, Autumn Vinopal, Nick Watson, Chris Whitehead, Jason Halfhill (Ex-Officio), Kristi Fellers (Ex-Officio)

Absent: Nathan Anderson, Brian Quinn, Jason Halfhill

Guest Attendance: Jon Hartland, Sandy Holmes, Griff Holmes

Prayer: Larry Rybacki

Review the February 2025 Meeting Minutes

- **MOTION** by Bob Carter to accept the February Church Council Meeting Minutes.
 - Motion 2nd by Amanda Polinsky.
 - Motion ACCEPTED.

Finance Report: Larry Rybacki

- See the attached document titled **Treasurer Report 03-20-25**
 - Totals are ahead of last year on the revenue side in the first seven months of FY24-25.
 - Expenses are on course with this year's budget.
 - Note that the Strengthening Our Future total on the Treasurer Report for February 2025 is incorrectly reported as \$570,659. The balance should be \$482,943.
 - Just over \$60K has been paid above and beyond on the mortgage in this fiscal year.
 - Budget v Actual for FY24-25 reflects that we are in good shape.

Old Business

- Mid-Town Plaza Updates
 - Crossroads Campus Pastor Jon Hartland gave an update:
 - We are expecting a late spring/early summer closing date, dependent on the due diligence period and the securing of funds.
 - As far as due diligence, the Build Team has participated in a thorough onsite inspection.
 - Cavcon will be putting together an initial floor plan.
 - The Build Team is compiling a furniture and equipment list.
 - A subteam of the Build Team is responsible for evaluating needs for the worship space.
 - It was suggested that this subteam should have conversations with the worship staff at Frye Farm to discuss best practices and lessons learned.
 - Larry Rybacki noted that the LLC and EIN have been established.
- Capital Campaign Projects
 - Lead Pastor Chris Whitehead gave an update.
 - Griff and Sandy Holmes have agreed to serve as volunteer Project Managers.
 - Church Council discussed various ways that these projects could be funded.
 - Church Council will continue the conversation at a future meeting to give direction and set decisions about funding renovation/improvement projects.

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- Adam Pardee requested that Church Council members continue in prayer and seek God for wisdom and guidance.

Questions/Comments from Visitors

- Jon Hartland expressed gratitude to Church Council for what they do and for the opportunity to raise our giving awareness and to trust God more through our giving.
- Sandy Holmes expressed her learned passion for giving since childhood and stated that God has been faithful to provide throughout her entire life. Discipleship means raising up mature Christians, and part of that is faithful giving and tithing 10% as God commands in His Word. Being a mature Christian means finding out what God requires and then living into it.

New Business

- Jon Hartland's Sabbatical Request
 - **MOTION** by Bob Carter to approve the submitted Sabbatical Application by Pastor Jon Hartland.
 - Motion 2nd by Garth Shaner.
 - Motion ACCEPTED (10-0).
- MOTION by Sabbatical Sub-Committee Team
 - **MOTION** by Adam Pardee to appoint Jordan Morran (Chair) and Garth Shaner to serve as the Sabbatical Sub-Committee Team.
 - Motion 2nd by Autumn Vinopal.
 - Motion ACCEPTED.
- Annual Conference Delegate Replacement
 - Pastor Chris Whitehead informed Church Council that two of the elected delegates are not able to attend Annual Conference. We are not required to send someone else, but if we want representation, we will need to replace Juan Macias.
 - Pastor Chris suggested that he will talk to the Campus Pastors on Tuesday to see if there are any nominees. Chris will present any nominees to Church Council for an email vote.

Executive Session

- Church Council went into Executive Session.

Next Church Council Meeting

- April 24, 2025 (Frye Farm Campus)
 - Note that this meeting will be held on the fourth Thursday of April
 - Start Time 7:00 PM

Respectfully Submitted,
Kristi Fellers
March 20, 2025

Treasurer's Notes: Feb '25

** Numbers are based on a Revenue Budget of \$2,568,350, and an Expense Budget of \$2,735,642

Revenue	7 MONTHS ENDED								Budget	% of Bdgt.
	Aug-24	Sep-24	Oct-24	Nov-24	Dec-24	Jan-25	Feb-25	02/28/25		
Frye Farm	122,582	153,178	136,816	140,916	179,377	156,800	146,701	1,036,370		
Central Services	-	-	-	-	-	-	-	-		
Expansion	463	1,473	679	300	160	-	-	3,075		
Crossroads	22,362	26,567	24,444	22,808	61,253	24,668	22,850	204,952		
Jeannette	8,969	13,980	9,598	10,741	13,292	25,881	12,963	95,424		
Mt Pleasant / Scottdale	11,497	12,038	10,190	11,430	13,518	10,185	9,450	78,308		
Totals	165,873	207,236	181,727	186,195	267,600	217,534	191,964	1,418,129	2,568,350	55%
2023/2024	163,263	167,923	216,841	177,658	243,049	181,801	187,810	1,338,345	Note>>7/12=	58%

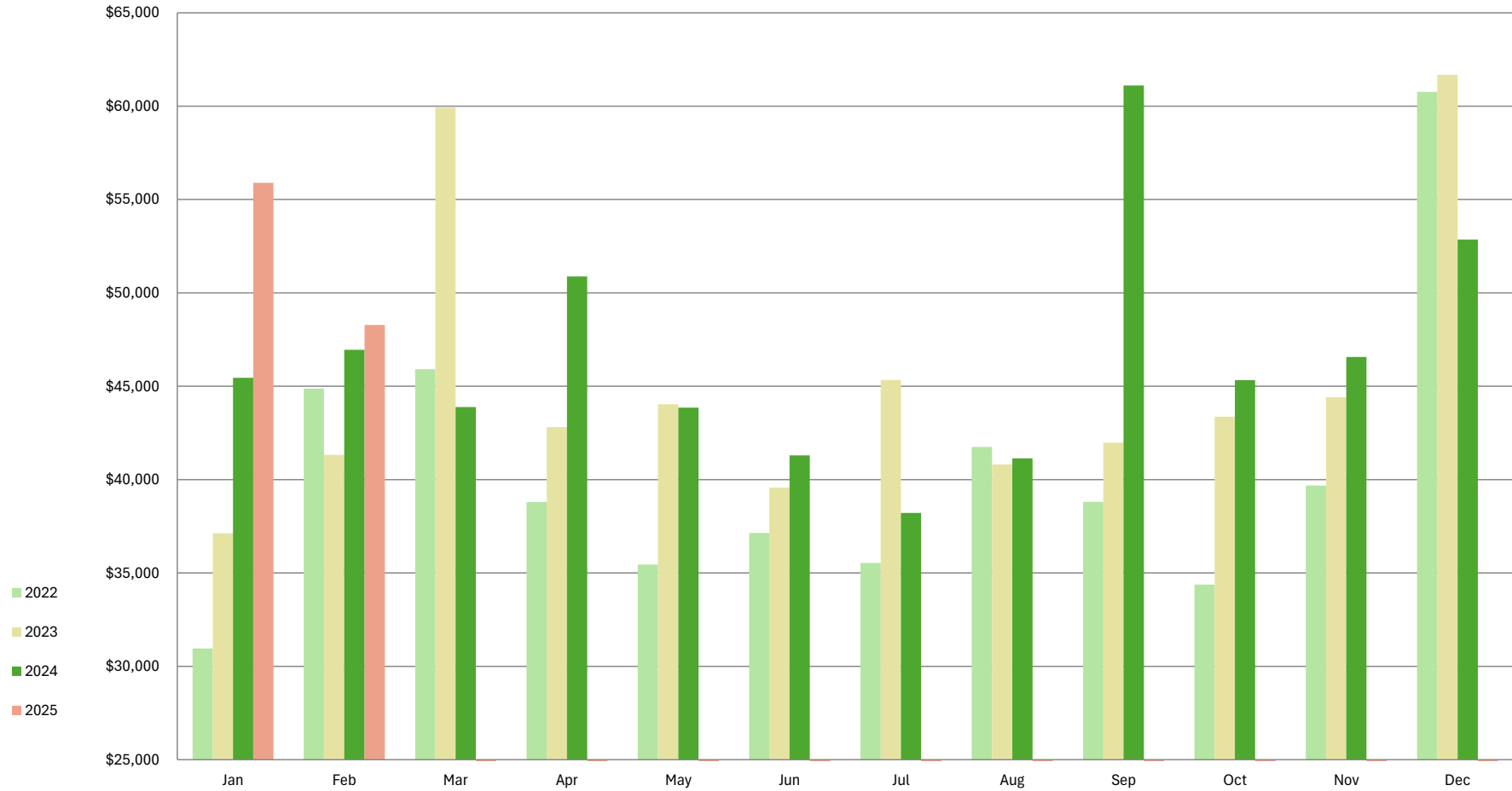
Expenses	7 MONTHS ENDED								Budget	% of Bdgt.
	Aug-24	Sep-24	Oct-24	Nov-24	Dec-24	Jan-25	Feb-25	02/28/25		
Frye Farm	99,680	111,343	113,217	106,357	106,390	142,038	116,124	795,149		
Central Services	37,231	19,831	24,332	28,933	7,023	18,554	26,629	162,533		
Expansion	464	1,473	678	7,037	160	-	-	9,812		
Crossroads	26,680	29,112	26,712	29,389	37,638	24,497	28,935	202,963		
Jeannette	12,606	12,321	13,177	14,207	13,659	15,641	15,068	96,679		
Mt Pleasant / Scottdale	8,645	8,785	8,436	8,377	8,781	8,835	8,524	60,383		
Totals	185,306	182,865	186,552	194,300	173,651	209,565	195,280	1,327,519	2,735,642	49%
2023/2024	163,899	198,434	178,558	179,512	170,933	183,252	186,387	1,260,975	Note>>7/12=	58%

	7 MONTHS ENDED								Budget
	Aug-24	Sep-24	Oct-24	Nov-24	Dec-24	Jan-25	Feb-25	02/28/25	
Unadjusted Net Income	(19,433)	24,371	(4,825)	(8,105)	93,949	7,969	(3,316)	90,610	(167,292)
Mortgage Principal	(8,468)	(8,500)	(8,764)	(8,593)	(8,593)	(10,314)	(6,318)	(59,550)	
Adjusted Total Profit / (Loss)	(27,901)	15,871	(13,589)	(16,698)	85,356	(2,345)	(9,634)	31,060	
2023/2024 Unadjusted Net Income	(636)	(30,511)	38,283	(1,854)	72,116	(1,451)	1,423	77,370	

Available Cash	Feb-25	Jan-25
Total Bank Accounts	1,687,794	1,683,772
Outstanding Payables / Prepaids	(67,853)	(55,599)
Payroll Liabilities	(18,142)	(17,615)
Reserve Commitments	(1,174,517)	(1,168,332)
Unrestricted Cash	\$ 427,282	\$ 442,226

Balances of Select Reserve Accounts:	Feb-25	Jan-25
Crossroads Future Start Up	54,594	57,649
Reserve for Capital Improvement	48,212	41,181
Strengthening Our Future	570,659	488,896

WEEKLY GIVING AVERAGES



Weekly Giving Averages	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Weekly Avg/Mo
2022	\$ 30,953	\$ 44,876	\$ 45,915	\$ 38,804	\$ 35,449	\$ 37,142	\$ 35,532	\$ 41,748	\$ 38,811	\$ 34,379	\$ 39,682	\$ 60,762	\$ 40,338
2023	\$ 37,125	\$ 41,325	\$ 59,924	\$ 42,816	\$ 44,036	\$ 39,578	\$ 45,339	\$ 40,816	\$ 41,980	\$ 43,368	\$ 44,415	\$ 61,679	\$ 45,200
2024	\$ 45,450	\$ 46,953	\$ 43,891	\$ 50,883	\$ 43,857	\$ 41,296	\$ 38,216	\$ 41,142	\$ 61,105	\$ 45,324	\$ 46,573	\$ 52,860	\$ 46,462
2025	\$ 55,892	\$ 48,285											\$ 52,088
w=# of weeks	'23=5w		'24, '25 = 5w	'23=5w	'22 = 5w	'24, '25 = 5w	'23 = 5w	'25 = 5w	24 = 5w	'23 = 5w	'25 = 5w	'24= 5w	