

# Charter Oak Church

## Church Council Minutes

September 22, 2022 – Council Meeting

**Council Members:** Nathan Anderson, Cindy Carasia, Rich Hoffman, Keith Impink, Erin Irons, Christina McCaffrey, Adam Pardee, Brian Quinn, Garth Shaner, Autumn Vinopal, Nick Watson, Chris Whitehead, Jason Halfhill (Ex Officio)

**Absent:**

**Guest Attendance:** Mike Drake, Jon Hartland

**Prayer** – Cindy Carasia

**Bible Study** – Chris Whitehead

- Book Study: *The Great Evangelical Recession* by John S. Dickerson.
  - Discussion ensued on *Chapter 10*.
- Please read *Chapter 5* for the October Church Council Meeting.

**Review the August 2022 Meeting Minutes**

- **MOTION** by Garth Shaner to accept the August Council Meeting Minutes.
  - Motion 2<sup>nd</sup> by Christina McCaffrey.
  - Motion ACCEPTED.

**Old Business**

- Denomination Subcommittee Team
  - Nathan Anderson presented on the current understanding of the process to disaffiliate.
    - Current understanding: two years of apportionments, unfunded pension liability, 2% of the insured property value in the Ezra Report found on line 24.
    - Charter Oak Church has reached out to the Greensburg District Superintendent to schedule the Church Conferences for disaffiliation. Charter Oak Church still does not have those date(s).
    - Charter Oak Church and the Western PA WCA (Wesleyan Covenant Association) are both represented by the law firm of Taylor, Porter, Brooks, and Phillips, L.L.P.
    - An updated timeline and explanation of the meetings (i.e., Charge Conference and Church Conference) and voting process will be communicated to the congregations at each campus once the dates are scheduled.
    - For communication / clarification purposes, there is a difference between a Charge Conference and a Church Conference. A Charge Conference is the annual business meeting of the church, and the only people authorized to vote are Church Council members. A Church Conference is part of the procedure in the disaffiliation process and any member in good standing who attends the Church Conference is eligible to vote.

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- Christina McCaffrey, Nick Watson, Adam Pardee, and Mike Drake discussed the potential ways of financing the future exit from the WPA UMC.
- Negotiation Team
  - **MOTION** by Nathan Anderson to approve the following individuals to represent Charter Oak Church in the negotiations with the United Methodist Board of Trustees: Nathan Anderson, Ty Holler, Christina McCaffrey, Amanda Polinsky, and Tom Beagan.
    - Motion 2<sup>nd</sup> by Cindy Carasia.
    - Motion ACCEPTED.
- Capital Improvements
  - Jason Halfhill reported that the Frye Farm Campus worship center projector and the Jeannette Campus worship center air conditioning unit have both been purchased.
  - The Jeannette Campus retaining wall is nearing completion.
  - All projects are being completed with the approved projected budget.
- Crossroads Building Search
  - Chris Whitehead presented the potential options to purchase and/or lease the 1152 Garden Street, Greensburg, PA 15601 property for the future location of the Crossroads Campus.
  - Discussion ensued regarding the options and financial conditions pertaining to leasing or purchasing the property.
  - **MOTION** by Keith Impink to approve the authorization to negotiate the purchase as reflected in Option 1 in the Letter of Intent with Rockstar Real Estate, LLC, for property listed as 1152 Garden Street, Greensburg, PA 15601.
    - Motion 2<sup>nd</sup> by Rich Hoffman.
    - Motion ACCEPTED.
- Next Steps for the Frye Farm Tech Boards
  - Keith Impink is working on finalizing the next steps plan for the Frye Farm Tech boards.

## **Finance Report** – Christina McCaffrey

- See the attached document titled **Treasurer Report 9-22-22**.
- Strengthening Our Future Fund giving, at the conclusion of last month, was \$9,395.

## **Memorial Garden Report** – Keith Impink

- There was no update on the Memorial Garden.

## **Comments from Visitors**

- None.

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## New Business

- Charge Conference
  - Saturday, October 29, 2022, at the Frye Farm Campus (10:00 AM)
- Change of Authorization Signatures for the Hennon Fund (UMC Foundation)
  - **MOTION** by Adam Pardee to empower Jason Halfhill and Angie Cosner as authorized signatories for Charter Oak Church's account(s) with the United Methodist Foundation of Pennsylvania. These individuals will have the responsibility of handling all business matters related to Charter Oak Church's accounts with the Foundation including, but not limited to, issuing directives on behalf of Charter Oak Church related to the management of those funds.
    - Motion 2<sup>nd</sup> by Autumn Vinopal.
    - Motion ACCEPTED.
- Church Council Financial Secretary
  - With the resignation of David Leuthold, Financial Secretary, from Church Council, Church Council will need to recruit / invite a Council member to assume the responsibilities of Financial Secretary.

## Executive Session

- Church Council went into Executive Session.

## Next Church Council Meeting

- October 27, 2022 (Frye Farm Campus)
  - Start Time 7:00 PM

Respectfully Submitted,  
Ty Holler  
September 22, 2022

Treasurer's Notes: August '22

\*\* Numbers are based on a Revenue Budget of \$2,269,728, and an Expense Budget of \$2,115,124

Revenue		Aug-22	
Frye Farm	\$ 126,060		
Central Services	\$ -		
Crossroads	\$ 24,238		
Jeannette	\$ 9,013		
Mt Pleasant / Scottdale	\$ 7,679	<b>Budget</b>	<b>% of Bdgt.</b>
<b>Totals</b>	<b>\$ 166,990</b>	\$ 189,061	88%
<b>2021</b>	<b>\$ 180,873</b>		

Expenses		Aug-22	
Frye Farm	\$ 107,283		
Central Services	\$ 16,226		
Crossroads	\$ 23,155		
Jeannette	\$ 10,985		
Mt Pleasant / Scottdale	\$ 12,542	<b>Budget</b>	<b>% of Bdgt.</b>
<b>Totals</b>	<b>\$ 170,191</b>	\$ 180,976	94%
<b>2021</b>	<b>\$ 133,334</b>		

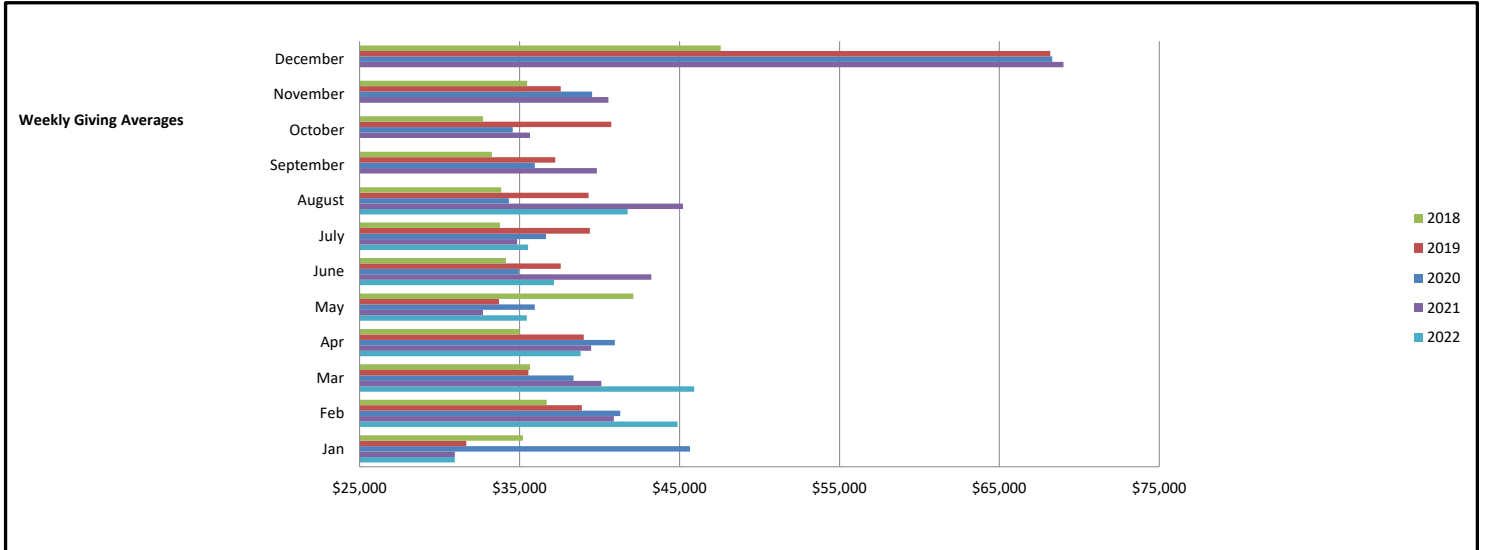
Aug-22	
Unadjusted Net Income	\$ (3,201)
Mortgage Principle	\$ (9,672)
<b>Adjusted Total Profit / (Loss)</b>	<b>\$ (12,873)</b>
<b>2021 Unadjusted Net Income</b>	<b>\$ 47,539</b>

Weekly Giving Averages	Jan	Feb	Mar	Apr	May	June	July	August	September	October	November	December	Total Avg/Mo
2018	\$ 35,203	\$ 36,678	\$ 35,639	\$ 34,989	\$ 42,113	\$ 34,156	\$ 33,759	\$ 33,841	\$ 33,272	\$ 32,704	\$ 35,460	\$ 47,572	\$ 36,282
2019	\$ 31,660	\$ 38,897	\$ 35,554	\$ 39,001	\$ 33,715	\$ 37,571	\$ 39,384	\$ 39,310	\$ 37,234	\$ 40,726	\$ 37,572	\$ 68,187	\$ 39,901
2020	\$ 45,642	\$ 41,291	\$ 38,366	\$ 40,953	\$ 35,954	\$ 34,941	\$ 36,648	\$ 34,319	\$ 35,950	\$ 34,558	\$ 39,526	\$ 68,296	\$ 40,537
2021	\$ 30,939	\$ 40,883	\$ 40,102	\$ 39,476	\$ 32,706	\$ 43,226	\$ 34,848	\$ 45,218	\$ 39,826	\$ 35,647	\$ 40,549	\$ 69,003	\$ 41,035
2022	\$ 30,953	\$ 44,876	\$ 45,915	\$ 38,804	\$ 35,449	\$ 37,142	\$ 35,532	\$ 41,748					\$ 38,802
w=# of weeks	'21=5w; '22=5w		'19=5w; '20=5w		'20=5w; '21=5w; '22=5w	'19=5w	'18=5w; '22=5w	'20=5w; '21=5w	'19=5w	'21=5w	'20=5w	'19=5w	

Available Cash	
Total Cash on Hand	\$ 1,323,011
Hennon Fund	\$ (2,333)
Memorial Garden Fund	\$ (7,469)
Reserve Commitments	\$ (628,313)
Strengthening Our Future	\$ 318,029
Reserve for Future Growth	\$ 81,282
Outstanding Payables	\$ (162,820)
Payroll Related & Pens. HSA Liability	\$ (19,710)
<b>Available Cash</b>	<b>\$ 901,677</b>

E-Newsletter Calculation		FYE 7/31/23
<b>Revenue</b>		
From P&L	\$	<b>166,990</b>
<b>Expenses</b>		
From P&L	\$	170,191
Mortgage Principle	\$	9,672
	\$	<b>179,863</b>
<b>Net Income</b>	\$	<b>(12,873)</b>



Notes:

1. September (2 of 4 Weeks) - General Fund: \$74,795; SOF: \$4,375