

CHARTER OAK CHURCH
JOB DESCRIPTION
Director of Outreach – Frye Farm
(Senior Staff – Part Time)

The role of the Director of Outreach serves under the direction of the Campus Executive Director to champion recruiting, training, and deploying people to serve in community outreach and creating avenues for reaching the unchurched and unbelievers of this region to introduce them to the love of Jesus and welcome them into the family of Charter Oak Church.

The Director of Outreach is responsible for:

1. Modeling Biblical Priorities

Upholding Biblical priorities and the staff values. The Director of Outreach should represent a growing personal relationship with Jesus. The Director of Outreach models a strong relationship with his or her spouse (if married) and children (if applicable). The Director of Outreach strives to fulfill his or her purpose in life and ministry while demonstrating integrity in words, relationships, and actions. These objectives are accomplished by:

- Committing to daily prayer, Bible study, and weekly corporate worship.
- Participating in a small group on a regular basis.
- Being a disciple maker by investing and loving unchurched neighbors.
- Giving generously to the work of God at Charter Oak Church.
- Joining a team that seeks to alleviate poverty locally, nationally, or internationally.
- Setting appropriate boundaries to protect character and integrity.
- Adhering to and encompassing the qualities and characteristics required of Charter Oak Church employees, as defined by the Staff Handbook.

2. Strategic Leadership and Planning

Serves on the Frye Farm Campus Team to fulfill Charter Oak Church's vision, mission, and convictions.

This leadership will be provided by:

- Participating fully in the leadership and planning of the Frye Farm Campus Team.
- Providing the Frye Farm Team with up-to-date data on the campus' engagement in community outreach and results of creating environments to reach new people.
- Identifying and empowering leaders who will build volunteer teams to serve in community outreach and the creation and implantation of outreach environments.
- Fulfilling other duties as assigned by the Campus Executive Director.

3. Community Outreach

Leads the campus in recruiting, training, and deploying people to serve in community outreach. This leadership will be provided by:

- Developing and building relationships with local, faith-based organizations in order to understand community dynamics and how the Frye Farm Campus can meet their needs.
- Working with the Director of Discipleship to recruit, train, and deploy people to serve in community outreach.
- Coordinating with team leaders and current partnerships to provide leadership and direction to volunteers on community outreach teams.
- Planning and implementing a calendar for multiple community outreach opportunities and events.

- Communicating opportunities to serve in the community to the Frye Farm Campus.
- Overseeing or assigning designated leader to oversee outside organizations meeting at the campus such as MOPS, Food Pantry Distribution, Red Cross Blood Drive, and other community partners.

4. **Reaching New People**

Integrating prayer as the foundation for outreach, and creates opportunities and environments for reaching new people in the community with the Gospel. This leadership will be provided by:

- Working with the Director of Discipleship to recruit, train, and deploy people to reach people in their circle of influence.
- Collaborating with the Director of Connections to connect active leads to become first time guests from outreach opportunities and environments.
- Providing opportunities for people to develop a life-long calling of relationally reaching people with the Gospel in conjunction with the Director of Discipleship.
- Providing environments inside the Frye Farm Campus that meets a need in the community.
- Providing environments outside the Frye Farm Campus to reach new people with Gospel.
- Championing the B.L.E.S.S. model.