

Charter Oak Church

Church Council Minutes

October 26, 2023 – Council Meeting

Council Members: Nathan Anderson, Cindy Carasia, Erin Irons, Christina McCaffrey, Adam Pardee, Brian Quinn, Garth Shaner, Autumn Vinopal, Nick Watson, Chris Whitehead, Jason Halfhill (Ex-Officio), Ty Holler (Ex-Officio)

Absent: Ty Holler

Guest Attendance: Pastor Laura Saffell, Pastor Ben Phipps, Pastor Josh Ricketts, Nancy Metz, Kris Hobaugh, Don Hobaugh, Sandy Leuthold, David Leuthold

2023 Charge Conference

- Nathan Anderson, Charter Oak Church Council President, opened the 2023 Charge Conference by leading Church Council and guests in prayer.
- Pastor Laura Saffell, Region Presiding Elder of the Global Methodist Church, introduced herself and explained her call for this body to work together in concert with the Global Methodist Church to make disciples who make disciples. She directed Charter Oak Church Council through the 2023 Charge Conference.
- Pastor Chris Whitehead shared his vision for Charter Oak Church and all its campuses.
- Please see the attached document titled **Final 2023 Charge Conference Packet 10-26-23**.
 - **MOTION** by Christina McCaffrey for Church Council to approve the salary, expenditure, and housing allowance accounts for Pastor Chris Whitehead.
 - Motion 2nd by Nick Watson.
 - Motion ACCEPTED.
 - **MOTION** by Christina McCaffrey for Church Council to approve the salary, expenditure, and housing allowance accounts for Pastor Jonathan Hartland.
 - Motion 2nd by Nick Watson.
 - Motion ACCEPTED.
 - **MOTION** by Christina McCaffrey for Church Council to approve the salary, expenditure, and housing allowance accounts for Pastor Ben Phipps.
 - Motion 2nd by Nick Watson.
 - Motion ACCEPTED.
 - **MOTION** by Christina McCaffrey that it be resolved that Charter Oak Church will designate \$10,000 of Pastor Chris's salary as parsonage/housing allowance. This amount is to be excluded from the reported taxable income.
 - Motion 2nd by Nick Watson.

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- Motion ACCEPTED.
- **MOTION** by Christina McCaffrey that it be resolved that Charter Oak Church will designate \$10,000 of Pastor Jon's salary as parsonage/housing allowance. This amount is to be excluded from the reported taxable income.
 - Motion 2nd by Nick Watson.
 - Motion ACCEPTED.
- **MOTION** by Christina McCaffrey that it be resolved that Charter Oak Church will designate \$10,000 of Pastor Ben's salary as parsonage/housing allowance. This amount is to be excluded from the reported taxable income.
 - Motion 2nd by Nick Watson.
 - Motion ACCEPTED.
- The Transition Report was also reviewed. The Transition Report is a database of all member transactions of the following, including receiving of new members, transfer of current members, baptisms, dedications, weddings, funerals, and college connection students.
- A vote on the approval of Lay Delegates was deferred until the December Church Council meeting, at which time an additional charge conference will take place.
- The next Global Methodist Church Annual Conference will be held on May 22-25, 2024, at Mount Vernon College.
- Pastor Laura Saffell presented a gift to Pastor Jonathan Hartland in honor of his ordination.
- Pastor Laura Saffell closed the Charge Conference in prayer.

Church Council Meeting

Prayer: Garth Shaner

Review the September 2023 Meeting Minutes

- **MOTION** by Christina McCaffrey to accept the September Council Meeting Minutes.
 - Motion 2nd by Garth Shaner.
 - Motion ACCEPTED.

Old Business

- Capital Improvements (Jason Halfhill)

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- Replacement of the Frye Farm Campus sprinkler system compressor was completed. A substantial amount of approximately \$4,500 was saved by repairing it using Bryan Ball, Facility Manager. Some leakage issues persist which will continue to be investigated.
- Trane was onsite to assess the Frye Farm Campus current HVAC system. Trane will provide a “condition score” to each unit.
- Crossroads Building Project (Chris Whitehead)
 - Two meetings were held in October with Morton Construction and a preliminary contract was signed. The next meeting is scheduled for November 3, 2023. The current start-up fund is \$67,925.
- Expansion (Chris Whitehead)
 - Skip Bennett will assume the position of Executive Director - Expansion on October 30, 2023.
 - The focus of Charter Oak Church is to equip believers to go deeper.
 - Pastor Ben will conduct an initial training regarding the vision of the Learning Institute on November 4, 2023, at 9:00 AM at the Frye Farm Campus. All Council members are invited to attend.
 - The search for a Campus Pastor was briefly discussed including the costs of retaining a professional search firm.
- Sabbatical Policy (Cindy Carasia)
 - Cindy Carasia reported that the revised Sabbatical Policy was emailed to all Church Council members. She invited input regarding further comments, edits, and/or revisions, with none being offered.
 - **MOTION** by Cindy Carasia to approve the Sabbatical Policy, as written.
 - Motion 2nd by Adam Pardee.
 - Motion: ACCEPTED.
- Church Council Meetings 2024 (Chris Whitehead)
 - Discussion to move Church Council meetings to the third Thursday of the month from the fourth Thursday of the month starting in 2024.
 - **MOTION** by Brian Quinn to move Church Council meetings from the fourth Thursday of each month to the THIRD Thursday of each month.
 - Motion 2nd Christina McCaffrey
 - Motion: ACCEPTED (9-1)

Finance Report: Christina McCaffrey

- See the attached document titled **Treasurer Report 10-26-23**.

Comments from Visitors

- One visitor praised Charter Oak Church for enhancing his spiritual growth and the impact the church has had on his family. He expressed gratitude and a desire to continue becoming even more involved in the life of our church.

New Business

- None.

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Executive Session

- Church Council went into Executive Session.

Next Church Council Meeting

- November 16, 2023 (Frye Farm Campus)
 - Start Time 7:00 PM

Respectfully Submitted,
Erin Irons on behalf of Ty Holler
October 26, 2023

DRAFT

